

SMITHS FALLS & DISTRICT CHAMBER OF COMMERCE

Minutes of Meeting - September 28th, 2016

Valley Heartland Board Room

7:30 am

Present: Barbara Black, Sean Lawrence, Chris Saumure, Cy Wells, Gail Moore-Barrie, Heather Currie-Whiting, Therese Dinelle, Kristine Fair

Council Reps: Jay Brennan, Jeff Banks

Regrets: Jean Sherman

Absent: Ann Knowlton, Dale Hilton, Tracy Gallipeau-Nolan, Paula Inglis, Dawn Quinn

Guests: Mike Fletcher

Call to Order by President, Barbara Black, at 7:30 am

Mission Statement Read By President

Changes to the Minutes from September 14th, 2016

No changes.

Motion to accept the Minutes from September 14th, 2016

Moved: Sean Lawrence

Seconded: Kristine Fair

Motion Carried

New Business to Add to Agenda

1. POS Provider – Panda Pay wants to be added to our Affinity Program – to table at next meeting
2. Delete some board members. Barbara Black to provide a letter to be sent to none participating members.
3. By-law Amendments. Tina Hughes suggested the By-laws for the Chamber need to be revamped. A copy of the by-laws are to be sent to the board for review. To re-address at next meeting.
Sean Lawrence to draft an amendment to borrow money (ie. Credit card) to the existing by-laws in the amount of \$2500 to be presented at the AGM on November 16th, 2016.
4. Invite Ingrid Bron, Economic Development and Tourism Coordinator, Town of Smiths Falls, to our next meeting. Golf Tournament representatives are Jean Sherman, Tina Hughes, and Heather Currie-Whiting to attend a meeting with Ingrid Bron.
5. Curling Bonspiel – to table at next meeting.

Agenda:

1. New Board Member – Mike Fletcher, Highspin Consulting & Training
Mike was asked to tell about himself. Mike is an accountant and consult/training with financial literacy. Consults provincially and abroad. Mike was asked to leave the room. A vote was taken and Mike is now a board member. Congrats.
2. Vote in a Treasurer – to table at next meeting.
3. Joint Committee for Victoria Park – Dawn Quinn to advise – to table at next meeting.

4. Tourism? Are we doing tourism? Heather was asked to sit on the committee with the Town of Smiths Falls and keep the board informed. Heather to get more information on the Tourism Guide from Ingrid Bron.
5. Small Business Week – October 16th to 22nd, 2016 – Are we doing anything?
Perth and Carleton Place Chambers are having their events October 20 & 21, 2016
Our Chamber will have a gathering on October 19th, 2016. Kristine Fair has offered her show room to host the gathering. Time will be 5 – 7 pm. A liquor license is to be obtained. Kristine Fair to check availability of her show room.
6. Council Chambers reserved for Wednesday's – Is it to be cancelled?
Therese to cancel.
7. Chamber Telecom – Do we want to sign up with them and add to the Affinity Program? – To table at next meeting.
8. Rideau Carleton Raceway – Tentative date October 27, 2016
Heather to find out more information. SFD Chamber of Commerce just wants Rideau Carleton Raceway to promote them.
9. Santa Claus Parade. Legion takes care of the parade. Laurie and Dave Lawrence are all part of the parade. Chris Saumure has the Santa sled/trailer that the SFDC Chamber decorates. Parade will be held December 10th, 2016.

Disclosure of Monetary Interest

None

Council Report Town of Smiths Falls

Jay Brennan and Dawn Quinn are trading off 7:30 am meetings. They have several each week so they both may not attend at the same meeting. October 16th to 22nd is Government week. Meeting on October 17th, 2016 will be held at the high school. Paving contracts in the amount of \$240,000 have been ordered. Approval to tender for an Architect for the town hall renovations. The town will be working on a strategic plan for the closed bridge and Victoria Park. A study will be done on Lombard and Abbott streets.

Council Report – Township of Rideau Lake

Jeff Banks had nothing new to report.

AGM update

The AGM is to be held November 16th at 7:30 am, breakfast at 8:00 am. Heather has been in contact with Ram, Chuckles Jack – just waiting on a return call. Suggestions to reach out to Lombard Glen and Smiths Falls Golf Club if no response from Ram.

Gala update

No definite plans made. Gala Committee is Tina Hughes, Sean Lawrence, Chris Saumure, Tracy Gallipeau-Nolan, Kristine Fair, Therese Dinelle.

Victoria Park Campground Update

Gail reported: Dale Kulp, gave a price of \$517. Plus tax for liquid calcium in the new year. Victoria Park Campground will need to be graded before this can be done. Gail was advised to talk with Art Manhire at Parks & Recreation to see if the town would grade the park in the spring – to be addressed at the VPCG committee meeting.

Administrator/Bookkeeper Update

40 members haven't renewed/paid their dues from the June, 2016 billing. Sent a second email during the week of September 19 to 23rd with the billing attached.

Minimum wage has gone up to \$11.40 per hour starting October 1st, 2016

Marketing Coordinator Update

4 new members – NOAL Pantry, Coughlin Enterprises Inc., Corrective Justice (landlord assistance), Dreessen Cardinal Architect, Ottawa.

Community Improvement Plan (CIP) needs representation at the meetings. \$50000 budget. Kristine Fair volunteered to attend the CIP meetings on behalf of SFD Chamber of Commerce. Heather to get more details and advise Kristine.

Brooke/Brittany Henderson post card – to be addressed at next meeting.

Rideau Waterway magazine – are we still going to advertise? This to be presented at the Victoria Park Campground (VPCG) meeting with the VPCG committee.

Strategic Plan Update

Heather to send a copy of the Strategic Plan to all board members.

Motion to add Mike Fletcher as a board member.

Moved: Sean Lawrence

Second: Barbara Black

Motion Carried

Motion to remove Dale Hilton and Ann Knowlton from the Board.

Moved: Chris Saumure

Second: Tina Hughes

Motion Carried

NOTE: Barbara Black to draft up a letter to send to both Dale Hilton and Ann Knowlton.

Motion to Adjourn

Moved: Cy Wells

Seconded: Sean Lawrence

Motion Carried at 9:05 am

Upcoming Board Meetings - October 19, November 16, December 14.

Mission Statement

The Smiths Falls & District Chamber of Commerce is the Voice of Commerce dedicated to the promotion of economic development and the prosperity for the enrichment of our community.

Vision Statement

The Smiths Falls & District Chamber of Commerce is a proactive, energetic, visionary organization and is recognized as “The Voice of Business” in Smiths Falls since 1889.