

SMITHS FALLS & DISTRICT CHAMBER OF COMMERCE

Minutes of Meeting – October 19th, 2016

Valley Heartland Board Room

7:30 am

Present: Barbara Black, Sean Lawrence, Chris Saumure, Cy Wells, Gail Moore-Barrie, Heather Currie-Whiting, Therese Dinelle, Kristine Fair, Tracy Gallipeau-Nolan, Paula Inglis, Mike Fletcher, Jean Sherman

Council Reps: Jeff Banks

Regrets:

Absent: Jay Brennan, Dawn Quinn

Guests: Ingrid Bron, Eileen Crosbie

Call to Order by President, Barbara Black, at 7:30 am

Mission Statement Read By President

Changes to the Minutes from September 28th, 2016

Date for the Christmas Parade in Smiths Falls is December 10, 2016

Motion to accept the Minutes from September 28th, 2016

Moved: Sean Lawrence

Seconded: Kristine Fair

Motion Carried

New Business to Add to Agenda

1. Ingrid Bron, Economic Development & Tourism, re: Canada 150
2. Eileen Crosbie, Nomination

Agenda:

1. Ingrid Bron discussed the different events that are to happen. Golf Tournament, Irish Visitors and their descendants are coming to SF, and reach out to organizations that are putting on events so the Town can help to support. An advertisement will be placed for the Canada 150 line up. Parks Canada are doing some sort of concert and free docking. In 1870, Smiths Falls was 72% Irish. Tentative date for golf tournament is June 28th, 2017.
2. Eileen Crosbie was asked to become a board member. Eileen left the room. Chris Saumure elaborated on Eileen's involvement in the past. A vote was taken. Eileen Crosbie is once again a board member. Congratulations.
3. Strategic Plan – Did everyone receive a copy? Kristine Fair and Mike Fletcher asked to have it re-sent. Strategic plan to be added to next meeting agenda.
4. Treasurer? To be addressed after the AGM.
5. POS Provider – Panda Pay to be added to the Affinity Program!
6. Chamber Telecom – to be added to the next meeting agenda.
7. Curling Bonspiel – Chris Saumure introduced a bonspiel for the Christmas Season. Wine & Cheese and a little curling. Sean to see if December 7th or 14th is available.
8. By-laws – copied emails were sent to all board members. This is to be tabled in January, 2017.
9. Marie Crawford – campsite refund. The board decided a \$1000 refund should apply. This should be paid by the town. Art Manhire to be re-addressed about the matter and cc Malcolm Morris. This was to be addressed at the Victoria Park Campground Committee meeting.

10. Update – AGM – bylaws to be addressed at the AGM. All board members were asked to review the bylaws and contact Sean Lawrence, Barbara Black and Chris Saumure by email stating the bylaw no., how it reads, how it should be changed or removed. This to be done in a timely manner so all information can be recorded in time for the AGM.

Disclosure of Monetary Interest

None

Council Report Town of Smiths Falls

None

Council Report – Township of Rideau Lake

Jeff Banks had nothing new to report.

AGM update

The AGM is to be held November 16th at 7:30 am, breakfast at 8:00 am. Have 23 chamber members have registered, 5 tentative chamber members.

Gala update

Tina suggested an Oscar night and suggested the month of March. Gala Committee is Tina Hughes, Sean Lawrence, Chris Saumure, Tracy Gallipeau-Nolan, Kristine Fair, Therese Dinelle.

Victoria Park Campground Update

Gail reported: Gail has coordinated pickup up the picnic tables. Some vandalism was happening and decided to start putting picnic tables away before any more problems happen. Are leveling the remainder of the topsoil in low areas. Advertising box will be completed by Wednesday, October 26th, 2016. This is Gail's last board meeting until May, 2017.

Administrator/Bookkeeper Update

4 out of the 40 members renewed/paid their dues from the June, 2016 billing. Sent a third email since last meeting. Cy suggested supplying the board with a list and all board members will call or visit the remaining members on the list. There is enough money to sustain the Chamber to the end of February, middle of March. This did not include new membership renewals for January, 2017, any monies made or lost from the Gala or any other planned events. All payable accounts are paid, no interest charges for late payments to date. A list of the affinity program was asked to be sent to all board members.

Marketing Coordinator Update

New members – Parkdale Homes, Parkdale Realty. Several businesses have called and Heather will be touching base with them. Free Ad - Ingrid is putting in next week – anyone hosting an event during the Canada 150 should call her to get their name added to the advertisement. CEO from Via Rail, wants to put more trains on the line between Brockville and Ottawa which might work better for commuters, CEO is visiting towns on the line to talk about it. Cyril from Economic Development was advising. Metroland is offering the Chamber a ¼ page free per month for advertising. Reminded everyone of the dates for the AGM – November 16th and the Senators Night – Nov 17th. There is a breakfast at Temples, Ferguson Falls. The OCC will be presenting all the new labour legislation changes. This will take place on October 26th, at 7:30 am. The Chamber does not have any representation at council meetings. Should someone from the board be present at all meetings? For the month of October, free shipping every Tuesday. Cy advised only 1 parcel no more than 5 kg.

Golf Committee

Sean Lawrence, Chris Saumure, Jean Sherman, Kristine Fair, Cy Wells, Heather Currie-Whiting

Strategic Plan Update

Members were advised the Strategic Plan was sent via email to all board members. The discussion was moved to the next meeting.

Motion to add Eileen Crosbie to the board.

Moved: Sean Lawrence

Second: Kristine Fair

Motion Carried

Motion to Adjourn

Moved: Cy Wells

Seconded: Sean Lawrence

Motion Carried at 9:00 am

Upcoming Board Meetings – November 2, November 16-AGM, December 14.

Mission Statement

The Smiths Falls & District Chamber of Commerce is the Voice of Commerce dedicated to the promotion of economic development and the prosperity for the enrichment of our community.

Vision Statement

The Smiths Falls & District Chamber of Commerce is a proactive, energetic, visionary organization and is recognized as “The Voice of Business” in Smiths Falls since 1889.