

**SMITHS FALLS & DISTRICT CHAMBER OF COMMERCE**

**Minutes of Meeting – November 2nd, 2016**

**Valley Heartland Board Room**

**7:30 am**

**Present: Barbara Black, Sean Lawrence, Chris Saumure, Cy Wells, Heather Currie-Whiting, Therese Dinelle, Kristine Fair, Tracy Gallipeau-Nolan, Mike Fletcher, Jean Sherman**

**Council Reps: Jeff Banks**

**Regrets: Paula Inglis**

**Absent: Jay Brennan, Dawn Quinn, Eileen Crosbie**

**Guests:**

**Call to Order by President, Barbara Black, at 7:30 am**

**Mission Statement Read By President**

**Changes to the Minutes from October 19th, 2016**

None

**Motion to accept the Minutes from October 19th, 2016**

Moved: Sean Lawrence

Seconded: Cy Wells

Motion Carried

**New Business to Add to Agenda**

None

**Motion to accept the Agenda**

Moved: Tracy Gallipeau-Nolan

Seconded: Sean Lawrence

Motion Carried

**Agenda:**

1. Chamber Telecom – an okay from the board to add Chamber Telecom to our affinity program. The Chamber office staff were given permission to change their phone lines to Chamber Telecom.
2. Sean Lawrence addressed the board to make sure it was okay for him to go around with the Chamber presentation folders which would contain information about the Chamber, reasons to join, the affinity program. Sean wanted to make sure no one thought it was a conflict of interest. All board advised Sean it was a great idea. Sean felt it would take a year to do. The starting approach would be 10 members a week when possible.

**Disclosure of Monetary Interest**

None

**Council Report Town of Smiths Falls**

None

**Council Report – Township of Rideau Lakes**

Jeff Banks reported the “Community Grant” application is available by contacting Mary Ellen. A budget presentation is being held. The public are invited to voice their opinion. This is the first for Rideau Lakes. OPP inspection was done and crime rates in Rideau Lakes have declined.

### **AGM update**

The AGM is to be held November 16<sup>th</sup> at 7:30 am, breakfast at 8:00 am. To-date 28 chamber members have registered not including the board. Board members were asked if they would be attending, all are with exception to Kristine Fair. Tina Hughes suggested we need a “Parliamentarian” for the AGM. Tina has volunteered Shannon McLellan to act as the “Parliamentarian”. Therese Dinelle was asked to present the Financial Statements for 2015.

### **Gala update**

Gala Committee is Tina Hughes, Sean Lawrence, Chris Saumure, Tracy Gallipeau-Nolan, Kristine Fair, Therese Dinelle.

### **Victoria Park Campground Update**

The park is closed for the season. Chris Saumure to set up a meeting with Art Manhire for the end of this week.

### **Administrator/Bookkeeper Update**

List of members who haven't renewed their membership. Attended the “Keep Ontario Working”. The board members were advised that this is important to small business owners. A website was provided for the 300 page document and a website was provided for the OCC action plan. The new labour legislation will be in effect either September or October, 2017. Deadline for submissions for review are February, 2017. Heather to setup a meeting for all Chamber members. Proposed sometime in January, 2017.

### **Marketing Coordinator Update**

Working on Via Rail – a date is to be setup. Senator's Night for 5 Chambers including Smiths Falls. Heather asked if one of the board members would attend to represent the Smiths Falls & District Chamber of Commerce. Chris Saumure and Heather Currie-Whiting will attend – tickets to be paid through the Chamber.

### **Golf Committee**

Sean Lawrence, Chris Saumure, Jean Sherman, Kristine Fair, Cy Wells, Heather Currie-Whiting

### **Strategic Plan Update**

Members were advised the Strategic Plan was sent via email to all board members. Chris Saumure asked for a copy to be sent to him again. A meeting to be setup in December, 2016 with the whole board. All board members to review the existing Strategic Plan and bring forward their thoughts and concerns.

### **Motion to Adjourn**

Moved: Cy Wells

Seconded: Sean Lawrence

Motion Carried at 8:35 am

### **Upcoming Board Meetings** – November 16-AGM, December 14.

#### **Mission Statement**

**The Smiths Falls & District Chamber of Commerce is the Voice of Commerce dedicated to the promotion of economic development and the prosperity for the enrichment of our community.**

#### **Vision Statement**

**The Smiths Falls & District Chamber of Commerce is a proactive, energetic, visionary organization and is recognized as “The Voice of Business” in Smiths Falls since 1889.**